



ANNA UNIVERSITY
CHENNAI - 600 025
Office of the Controller of Examinations

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Lr. No. 1900/COE/C20/2020

Date: 23.12.2020

From

To

Dr. M. Venkatesan
Controller of Examinations
Anna University
Chennai – 600 025.

The Principal,

Sir,

Sub: Office of the Controller of Examinations - Anna University, Chennai - 25 –
Dec. 2020 & Jan. 2021- Change of Examinations Centre through online mode
due to COVID - 19 – REG.

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Due to COVID – 19, it is proposed to conduct the theory end semester examinations for the students of Non-Autonomous, Affiliated Colleges through online mode, in December 2020 and January 2021.

In this connection, you are requested to conduct the online practical examinations in December 2020 and to monitor the online examinations for the colleges mentioned in the enclosure pertaining to Nov./Dec. 2020 examinations.

Now the following directions are issued regarding the conduct of UG/PG theory examinations.

The Proctored Online Terminal Examinations for the students of UG and PG will be conducted during January 2021. The time table for the same will be published at the earliest. The Principal shall ensure that they coordinate with the Zonal Office and the office of the Controller of Examinations until the online examinations are completed. The role of the Principal/the faculty assigned by the Principal is to act as proctors during the online proctored examinations. The proctor is expected to vigilantly monitor the activities of the students during the Online examination and for certifying that whether the genuine student of your college is appearing for the online examinations, by verifying their photo as shown in the webpage and College ID/ any other Government's authorized ID available with the student as well the candidate taking the examinations. One proctor shall be assigned for every 20 students.

You are requested to render your whole hearted supported for the smooth conduct of the examinations.

G. [Signature]
23/12/2020
CONTROLLER OF EXAMINATIONS

Copy to:

1. The Zonal Co-ordinator / Zonal Officer.
2. The Principal of the concerned college.

[Signature]
23/12/20
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